

**RESOLUTION No. 29/2024**  
**OF THE SENATE OF RZESZÓW UNIVERSITY OF TECHNOLOGY**

**of 28 June 2024**

**on the conditions, procedure, and dates for the commencement and completion of the  
admission process**

**for particular first- and second-cycle programmes in the 2025/2026 academic year.**

Pursuant to Article 70(1) of the Act of 20 July 2018 – Law on Higher Education and Science (Journal of Laws of 2023, item 742, as amended), the Senate of Rzeszów University of Technology hereby adopts the following:

**§ 1**

The Senate of Rzeszów University of Technology establishes the conditions, procedure, and dates for the commencement and completion of the admission process for particular first- and second-cycle programmes in the 2025/2026 academic year, as specified in the appendix to this resolution.

**§ 2**

This resolution shall enter into force on the date of its adoption.

***Rector of Rzeszów University of Technology:***  
***Prof. Piotr Koszelnik, DSc, PhD, Eng.***

Appendix to Resolution No. 29/2024  
of the Senate of Rzeszów University of Technology dated 28.06.2024

**Conditions, procedure, and dates for the commencement and completion of the admission  
process  
for particular first- and second-cycle degree programmes in the 2025/2026 academic year**

**Chapter 1**  
**General Provisions**  
**§ 1**

1. This Resolution defines the conditions, procedure, and dates for the commencement and completion of the admission process within a given recruitment cycle for particular first- and second-cycle degree programmes conducted at Rzeszów University of Technology , hereinafter referred to as the "Rzeszów University of Technology" or the "University".
2. Under the rules specified in this Resolution, the Rzeszów University of Technology conducts admissions for candidates applying to first- and second-cycle degree programmes in specific fields, profiles, and modes of study.
3. The admission process is conducted separately:
  1. for Polish citizens; persons holding both Polish citizenship and citizenship of another country may commence and pursue higher education studies at the Rzeszów University of Technology solely under the rules applicable to Polish citizens;
  2. for foreigners.
4. Detailed admission rules for first- and second-cycle studies for foreigners are specified in Chapter 4.
5. Admission of Polish citizens to studies is effected by entering the candidate onto the list of students, subject to paragraph 7.
6. Admission of foreigners to studies is effected by an administrative decision of the Rector, subject to paragraph 7.
7. A person who is already a student of a given field of study, regardless of the level, profile, or form of study, may not apply for admission to the same field of study.
8. Refusal of admission to studies is made by way of an administrative decision.
9. An appeal against decisions on refusal of admission issued by the Interfaculty Admission Committee may be lodged with the Rector. An application for reconsideration may be submitted against decisions on refusal of admission issued by the Rector. A decision issued by the Rector in the second instance is final. It is possible to file a complaint against the Rector's decision with the administrative court.

10. A person admitted to studies begins their studies and acquires student rights upon taking the oath.
11. The results of the recruitment process are public.
12. The university may, at the request of a candidate with a disability, take into account the candidate's special needs and in particular adjust the organization of the entrance exam assessing artistic aptitude for the architecture program and the entrance exam for second-cycle (graduate) studies to the candidate's needs or provide another form of support during the recruitment process.

## § 2

1. Recruitment for a specific program, level, profile, and form of studies takes place within the number of places determined by the rector.
2. The rector shall determine the number of places referred to in paragraph 1 by the end of May 2025.
3. Recruitment is conducted in two recruitment cycles:
  1. from June 1, 2025, to September 30, 2025 – for studies beginning in the winter semester;
  2. from January 15, 2026, to February 28, 2026 – for studies beginning in the summer semester.
4. The detailed schedule of individual stages of the recruitment process within a given recruitment cycle for Polish citizens and foreigners, hereinafter referred to as the “recruitment schedule”, including the date of the entrance exam assessing artistic aptitude for the architecture program, shall be determined by the rector by the end of May 2025 for recruitment for studies beginning in the winter semester, and by the end of December 2025 for recruitment for studies beginning in the summer semester.
5. The date of the entrance exam verifying the candidate's competencies required to undertake second-cycle studies in a given program shall be determined by the dean.

### § 3

1. The recruitment of candidates who are Polish citizens is conducted by the Interfaculty Recruitment Committee, hereinafter also referred to as the “IRC”.
2. The recruitment of candidates who are foreigners is conducted by the rector.
3. The procedure for appointing the recruitment committee, the scope of duties, and tasks related to student recruitment are defined by the rector’s regulation.
4. The IRC determines, for each program, level, profile, and form of study, the minimum number of points required for admission within the number of places referred to in § 2(1).
5. In the case of candidates for first-cycle (undergraduate) studies who hold a certificate or other document obtained abroad recognized as a document entitling them to apply for admission to studies in the Republic of Poland, the IRC shall individually determine, in each case, the rules for converting the results obtained by the candidate in the subjects considered in the recruitment process, taking into account § 9(2).
6. In the case of candidates for second-cycle (graduate) studies who hold a diploma obtained abroad recognized as a document entitling them to apply for admission to studies in the Republic of Poland, the IRC shall individually determine, in each case, the rules for establishing the final number of points considered in the recruitment process, taking into account § 20(2).
7. The IRC prepares ranking lists of candidates.
8. The IRC conducts supplementary recruitment for candidates for full-time and part-time first-cycle studies whose secondary school exam results were increased as a result of an appeal referred to in Article 44zzz(7) of the Act of 7 September 1991 on the Education System. Recruitment is conducted at the candidate’s request. The request must be submitted to the IRC within the deadline specified in the recruitment schedule for full-time and part-time first-cycle studies, under penalty of refusal to consider the request.

#### § 4

1. The university may decide not to launch studies in a specific program, level, profile, and form of study. In the event that a given program, level, profile, and form of study is not launched, candidates for that program may be offered the opportunity to apply for a different program.
2. The decision not to launch studies in a specific program, level, profile, and form is made by the rector.
3. If the number of candidates admitted to a given program is lower than the number of places determined by the rector for that program, the rector may decide to conduct supplementary recruitment, setting its date with regard to the deadlines specified in § 2(3). The supplementary recruitment shall be conducted under the conditions and procedure specified in this resolution.
4. Recruitment that has ended for a given program, level, profile, and form of study may be resumed in the event of withdrawal by candidates already admitted. The decision to resume recruitment is made by the rector, who shall determine the date for its conduct, considering the deadlines specified in § 2(3). Resumed recruitment is conducted under the conditions and procedure specified in this resolution.

#### § 5

1. The fee for participating in the recruitment process is PLN 85, except in cases where artistic aptitude must be assessed, in which case the fee is PLN 150.
2. In the case where both a primary and an alternative program are indicated in a single recruitment application, the candidate shall pay the fee specified in paragraph 1.
3. If the candidate takes part in more than one recruitment process, a separate recruitment fee shall be paid for each of them.

4. The fee paid is non-refundable after the deadline specified in the rector's regulation.

## **§ 6**

1. The university may charge fees for educational services referred to in Article 79 of the Act of 20 July 2018 – Law on Higher Education and Science.
2. The amount of fees for educational services shall be determined by the rector by way of a regulation by the end of May 2025.

## **§ 7**

1. The university conducts recruitment for first- and second-cycle studies via the Online Recruitment System, hereinafter also referred to as "ORS," through the website [www.prz.edu.pl](http://www.prz.edu.pl). It is permissible to conduct recruitment using an IT system other than the one specified in the preceding sentence.
2. The candidate is required to complete electronic registration and create a personal account in the Online Recruitment System (the account identifier is a number generated by the ORS) within the deadline specified in the recruitment schedule.
3. The candidate's personal registration account is used in particular for:
  - 1) entering and confirming personal data by the candidate;
  - 2) selecting and, if needed, changing the programs and forms of study;
  - 3) receiving information from the IRC regarding subsequent stages of the recruitment process, including the results of each stage and the time and place for submitting documents.
4. The candidate's personal registration account is the sole source of information delivery to the candidate. This means that messages posted on the candidate's personal account are considered delivered and binding, provided that the decision on refusal of admission to studies is also delivered to the candidate in written form, which alone has legal force.

5. The university is not responsible for the consequences of a candidate's failure to review messages posted on their personal registration account.
6. The candidate is obliged to keep their personal registration account password confidential. The university shall not be held liable for any consequences resulting from disclosing the password to third parties, in particular for any changes made using that password.
7. The ORS system archives all changes made to the candidate's personal registration account, along with a record of the date each change was made.
8. Online registration is available 24/7 during the recruitment period specified in the recruitment schedule, allowing candidates to register and modify their entries. Outside this period, online registration operates in an informational mode only.
9. The university provides access to computer workstations to enable candidates to register in the ORS system.
10. The university shall not be held responsible for the inability to register or make changes caused by network failures beyond the university's control or by temporary server overloads.

## **§ 8**

1. The status of a candidate for studies is granted to a person who meets the following conditions:
  - 1) in the case of first-cycle studies:
    - a) completed and submitted the personal questionnaire (ORS APPLICATION form), providing all required information,
    - b) selected a primary program and optionally an alternative program,
    - c) indicated the level and score obtained in the secondary school final examination (matura) or equivalent exam in the subjects considered in the recruitment process for the selected program,
    - d) paid the recruitment fee to the individual bank account number generated by the ORS system;
  - 2) in the case of second-cycle studies:



- a) completed and submitted the personal questionnaire (ORS APPLICATION form), providing all required information,
  - b) selected a program of study,
  - c) indicated the final grade on the higher education diploma,
  - d) indicated the grade point average from previous studies,
  - e) indicated a positive result in the entrance examination,
  - f) paid the recruitment fee to the individual bank account number generated by the ORS system.
2. A candidate applying for admission to first-cycle studies, in addition to the primary program, has the right to indicate a second, so-called alternative program. The alternative program may be selected by the candidate only within the same form of study as the chosen primary program, i.e., either full-time or part-time studies.
  3. The indication of the primary and alternative program must take place within the period of online registration for studies. After this period, the candidate cannot independently change the selected primary or alternative program. A change of the selected program may only be made by the Interfaculty Recruitment Committee (IRC) upon submission of an appropriate request by the candidate.
  4. A candidate applying for admission to first-cycle studies who has additionally indicated an alternative program participates simultaneously in the recruitment process for both programs.
  5. Online registration is considered valid if the candidate has entered all the necessary and truthful information, selected a program of study, paid the recruitment fee, and received confirmation of the payment in their personal registration account.

## **Chapter 2**

### **First-Cycle Studies**

#### **§ 9**

1. A person may be admitted to first-cycle studies if they:

1. a secondary school leaving certificate (*świadectwo dojrzałości*) or a certificate of secondary school completion along with a statement of results from the matriculation exam (*egzamin maturalny*) in individual subjects, as specified by the regulations on the education system;
  2. a secondary school leaving certificate and a diploma confirming professional qualifications in a vocation taught at the technician level, as specified by the regulations on the education system;
  3. a secondary school leaving certificate and a vocational diploma in a vocation taught at the technician level, as specified by the regulations on the education system;
  4. a secondary school leaving certificate and a statement of results from the matriculation exam in individual subjects, along with a diploma confirming professional qualifications in a vocation taught at the technician level, as specified by the regulations on the education system;
  5. a secondary school leaving certificate and a statement of results from the matriculation exam in individual subjects, along with a vocational diploma in a vocation taught at the technician level, as specified by the regulations on the education system;
  6. a certificate or other document recognized in the Republic of Poland as entitling the holder to apply for admission to higher education, in accordance with Article 93(3) of the Act of 7 September 1991 on the Education System (Journal of Laws of 2022, item 2230);
  7. a certificate and another document or diploma, as referred to in Article 93(1) of the aforementioned Act;
  8. a certificate or diploma recognized in the Republic of Poland as entitling the holder to apply for admission to higher education in accordance with a bilateral agreement on mutual recognition of education;
  9. a certificate or other document recognized as equivalent to a Polish secondary school leaving certificate under regulations in force until 31 March 2015 – and also meets the recruitment requirements set out in this resolution.
2. Admission to first-cycle studies is based on the results of:
1. the secondary school final exam (*egzamin dojrzałości*);
  2. the matriculation exam (*egzamin maturalny*);
  3. the secondary school final exam or the matriculation exam, and an exam or exams confirming qualifications in a profession;
  4. the secondary school final exam or the matriculation exam, and vocational exam(s).

3. The provisions of paragraph 2 apply accordingly to the results of foreign exams or educational outcomes confirmed by a certificate, diploma, or other document referred to in paragraph 1, points 1–9.
4. The recruitment process for first-cycle studies is conducted with the specification of the program, level, profile, and form of study as listed in the table:

Program	Level, Profile, Form of Study
Architecture	First Cycle (Engineering) Academic Full-time
Automation and Robotics	First Cycle (Engineering) Academic Full-time
Internal Security	First Cycle (Bachelor) Professional Full-time Part-time
Biotechnology	First Cycle (Engineering) Academic Full-time
Civil Engineering	First Cycle (Engineering) Academic Full-time Part-time
Chemical Engineering and Terchnology	First Cycle (Engineering) Academic Full-time
Civil Engineering	First Cycle (Engineering) Academic Full-time

Electromobility	First Cycle (Engineering) Academic Full-time
Electronics and Telecommunication	First Cycle (Engineering) Academic Full-time
Electrical Engineering	First Cycle (Engineering) Academic Full-time Part-time
Power Engineering	First Cycle (Engineering) Academic Full-time
Finance and Accounting	First Cycle (Bachelor) Academic Full-time Part-time
Geodesy and Urban Planning	First Cycle (Engineering) Professional Full-time Part-time
InformationTechnology	First Cycle (Engineering) Academic Full-time Part-time
Smart Manufacturing Systems and Technologies	First Cycle (Engineering) Professional Full-time Part-time
Chemical and Process Engineering	First Cycle (Engineering) Academic Full-time

Pharmaceutical Engineering	First Cycle (Engineering) Academic Full-time
Data Engineering and Analysis	First Cycle (Engineering) Professional Full-time
Materials Engineering	First Cycle (Engineering) Academic Full-time
Mechanical Engineering	First Cycle (Engineering) Academic Full-time
Business Processes Engineering	First Cycle (Engineering) Professional Full-time Part-time
Environmental Engineering	First Cycle (Engineering) Academic Full-time Part-time
Transportation Engineering	First Cycle (Engineering) Academic Full-time
Medical Engineering	First Cycle (Engineering) Academic Full-time

Industrial Design Engineering	First Cycle (Engineering) Academic Full-time
Logistics	First Cycle (Engineering) Academic Full-time Part-time
Aviation and Aerospace Engineering	First Cycle (Engineering) Academic Full-time
Mathematics	First Cycle (Bachelor) Academic Full-time
Mechanics nad Machine Construction	First Cycle (Engineering) Academic Full-time Part-time
Mechatronics	First Cycle (Engineering) Academic Full-time
Modern Management	First Cycle (Bachelor) Academic Full-time
Chemical Technology	First Cycle (Engineering) Academic Full-time
Transport	First Cycle (Engineering) Academic Full-time

Management	First Cycle (Bachelor) Academic Full-time Part-time
Management and Production Engineering	First Cycle (Engineering) Academic Full-time Part-time
Management and Production Engineering – studies conducted in Stalowa Wola	First Cycle (Engineering) Professional Full-time Part-time

## § 10

1. Admission to the first-cycle studies is based on the results of a competitive recruitment process.
2. Admission to first-cycle studies is conducted within the number of places established by the rector, according to the following rules:
  1. Candidates who are laureates and finalists of central-level olympiads are admitted first;
  2. Other candidates are admitted based on the ranking list, in the order determined by the value of the recruitment indicator R, in a number corresponding to the planned number of places, reduced by the number of candidates mentioned in point 1.
3. The basis for determining the place on the ranking list is the recruitment indicator R, calculated according to the formula, taking into account paragraphs 4 to 8:  $R = P1W + P2W + 5E$   
 where the meaning of the individual symbols is as follows:  
 P1 – the result of the maturity exam in the subject specified for the given program in paragraph 9 of the Table: Subjects and Weights in position 1;  
 P2 – the result of the maturity exam in the selected subject specified for the given program in paragraph 9 of the Table: Subjects and Weights in position 2;

W – weight for the subject, respectively for the basic or extended level;

E – final result from the entrance exam on artistic aptitude in the case of recruitment to the Architecture program.

4. The results of the maturity exam obtained at the basic or extended level in the written part (in the case of the "matura 2002" - in the external part) from a maximum of two subjects listed in paragraph 9 of the Table: Subjects and Weights are considered in the recruitment process.
5. In the case of a candidate who has recorded maturity exam results in a specific subject at both the basic and extended levels on their maturity certificate, the level with the better result for the candidate is considered in the recruitment process.
6. If the maturity certificate does not include a subject that is considered in the recruitment process for the given program, the candidate will receive "0" points for that subject in the recruitment process.
7. For candidates with the so-called "old matura":
  1. grades from the maturity exam are treated as equivalent to the results of the maturity exam obtained at the extended level in the "new matura" system;
  2. grades from the maturity certificate or, in the case of a candidate with a two-page maturity certificate, grades from the secondary school completion certificate, are treated as equivalent to the results of the maturity exam obtained at the basic level in the "new matura" system.
8. For candidates applying for studies at the Faculty of Mechanical and Technological Engineering in Stalowa Wola, the following is added to the number of points constituting the value of the recruitment indicator:
  1. 25 points for holders of certificates confirming qualifications in the profession with average results below 75% of the maximum points that can be obtained;
  2. 50 points for holders of certificates confirming qualifications in the profession with average results of 75% or above of the maximum points that can be obtained.



9. |Table: Subjects and weights

<b>Study Program</b>	<b>Subject Included in Recruitment Process</b>	<b>Weight for Basic Level (written external matura exam)</b>	<b>Weight for Extended Level (written external matura exam)</b>
Architecture	Artistic aptitude entrance exam	Final result of the artistic aptitude entrance exam x 5	x 5
Architecture	Mathematics	x 1	x 2
Architecture	Mathematics or History or Art History or Physics and Astronomy/Physics or Geography	x 1	x 2
Automation and Robotics	Mathematics	x 1	x 2
Automation and Robotics	Physics and Astronomy/Physics or Computer Science or Modern Foreign Language	x 2	x 2
Internal Security	Mathematics or History	x 1	x 3
Internal Security	History or Geography or Social Studies or Modern Foreign Language	x 1	x 3
Biotechnology	Mathematics	x 1	x 2
Biotechnology	Biology or Chemistry or Mathematics or Modern Foreign Language	x 2	x 2

Study Program	Subject Included in Recruitment Process	Weight for Basic Level (written external matura exam)	Weight for Extended Level (written external matura exam)
<b>Construction</b>	1. Mathematics	x 1	x 2
	2. Mathematics or Physics and Astronomy/Physics or Computer Science	x 1	x 2
<b>Chemical Engineering and Technology</b>	1. Mathematics	x 1	x 2
	2. Biology or Chemistry or Mathematics or a Modern Foreign Language	x 1	x 2
<b>Civil Engineering</b>	1. Mathematics	x 1	x 2
	2. Mathematics or Physics and Astronomy/Physics or Computer Science	x 1	x 2
<b>Electromobility</b>	1. Mathematics	x 1	x 2
	2. Physics and Astronomy/Physics or Computer Science or a Modern Foreign Language	x 1	x 2
<b>Electronics and Telecommunications</b>	1. Mathematics	x 1	x 2
	2. Physics and Astronomy/Physics or Computer Science or a Modern Foreign Language	x 1	x 2
<b>Electrical Engineering</b>	1. Mathematics	x 1	x 2
	2. Physics and Astronomy/Physics or Computer Science or a Modern Foreign Language	x 1	x 2
<b>Energy Engineering</b>	1. Mathematics	x 1	x 2
	2. Mathematics or Physics and Astronomy/Physics or Chemistry or Geography	x 1	x 2
<b>Finance and Accounting</b>	1. Mathematics	x 1	x 3
	2. Mathematics or Physics and Astronomy/Physics or Geography or a Modern Foreign Language	x 1	x 3

<b>Study Program</b>	<b>Subject Included in Recruitment Process</b>	<b>Weight for Basic Level</b> (written external matura exam)	<b>Weight for Extended Level</b> (written external matura exam)
<b>Geodesy and Spatial Planning</b>	1. Mathematics	x 1	x 2
	2. Physics and Astronomy/Physics, Geography or Foreign Language	x 1	x 2
<b>Informatics</b>	1. Mathematics	x 1	x 2
	2. Physics and Astronomy/Physics or Informatics or Foreign Language	x 1	x 2
<b>Smart Systems and Production Technologies</b>	1. Mathematics	x 1	x 2
	2. Physics and Astronomy/Physics or Chemistry or Informatics or Geography or Foreign Language	x 1	x 2
<b>Chemical and Process Engineering</b>	1. Mathematics	x 1	x 2
	2. Biology or Chemistry or Mathematics or Foreign Language	x 1	x 2
<b>Pharmaceutical Engineering</b>	1. Mathematics	x 1	x 2
	2. Biology or Chemistry or Mathematics or Foreign Language	x 1	x 2
<b>Engineering and Data Analysis</b>	1. Mathematics	x 1	x 3
	2. Informatics or Physics and Astronomy/Physics or Foreign Language	x 1	x 3
<b>Materials Engineering</b>	1. Mathematics	x 1	x 2
	2. Physics and Astronomy/Physics or Chemistry or Informatics or Foreign Language	x 1	x 2
<b>Mechanical Engineering</b>	1. Mathematics	x 1	x 2
	2. Physics and Astronomy/Physics or Chemistry or Informatics or Foreign Language	x 1	x 2

<b>Study Program</b>	<b>Subject Included in Recruitment Process</b>	<b>Weight for Basic Level</b> (written external matura exam)	<b>Weight for Extended Level</b> (written external matura exam)
<b>Business Process Engineering</b>	1. Mathematics	x 1	x 3
	2. Mathematics or Physics and Astronomy/Physics or Geography or Foreign Language	x 1	x 3
<b>Transport Engineering</b>	1. Mathematics	x 1	x 2
	2. Physics and Astronomy/Physics or Chemistry or Informatics or Foreign Language	x 1	x 2
<b>Environmental Engineering</b>	1. Mathematics	x 1	x 2
	2. Mathematics or Physics and Astronomy/Physics or Chemistry or Biology or Geography	x 1	x 2
<b>Medical Engineering</b>	1. Mathematics	x 1	x 3
	2. Informatics or Physics and Astronomy/Physics or Foreign Language	x 1	x 3
<b>Industrial Design Engineering</b>	1. Mathematics	x 1	x 3
	2. Physics and Astronomy/Physics or Chemistry or Informatics or Foreign Language	x 1	x 3
<b>Logistics</b>	1. Mathematics	x 1	x 3
	2. Mathematics or Physics and Astronomy/Physics or Geography or Foreign Language	x 1	x 3
<b>Aviation and Cosmonautics</b>	1. Mathematics	x 1	x 2
	2. Physics and Astronomy/Physics or Chemistry or Informatics or Foreign Language	x 1	x 2

<b>Study Program</b>	<b>Subject Included in Recruitment Process</b>	<b>Weight for Basic Level</b> (written external matura exam)	<b>Weight for Extended Level</b> (written external matura exam)
<b>Mathematics</b>	1. Mathematics	x 1	x 3
	2. Informatics or Physics and Astronomy/Physics or Foreign Language	x 1	x 3
<b>Mechanics and Machine Design</b>	1. Mathematics	x 1	x 2
	2. Physics and Astronomy/Physics or Chemistry or Informatics or Foreign Language	x 1	x 2
<b>Mechatronics</b>	1. Mathematics	x 1	x 2
	2. Physics and Astronomy/Physics or Chemistry or Informatics or Foreign Language	x 1	x 2
<b>Modern Management</b>	1. Mathematics	x 1	x 3
	2. Mathematics or Physics and Astronomy/Physics or Geography or Foreign Language	x 1	x 3
<b>Chemical Technology</b>	1. Mathematics	x 1	x 2
	2. Biology or Chemistry or Mathematics or Foreign Language	x 1	x 2
<b>Transport</b>	1. Mathematics	x 1	x 2
	2. Physics and Astronomy/Physics or Geography or Foreign Language	x 1	x 2
<b>Management</b>	1. Mathematics	x 1	x 3
	2. Mathematics or Physics and Astronomy/Physics or Geography or Foreign Language	x 1	x 3

Study Program	Subject Included in Recruitment Process	Weight for Basic Level	Weight for Extended Level
	(written external matura exam)	(written external matura exam)	(written external matura exam)
Management and Production Engineering	1. Mathematics	x 1	x 2
	2. Physics and Astronomy/Physics or Chemistry or Informatics or Geography or Foreign Language	x 1	x 2
Management and Production Engineering (Studies conducted in Stalowa Wola)	1. Mathematics	x 1	x 2
	2. Physics and Astronomy/Physics or Chemistry or Informatics or Geography or Foreign Language	x 1	x 2

## § 11

1. Candidates for undergraduate studies conducted in English who are Polish citizens must present a document confirming their knowledge of the English language at least at level B2 or obtain a result from the maturity exam or the matura exam in English at an extended level, within the range of 80% to 100%.
2. The requirements specified in section 1 do not apply to candidates who hold an IB diploma, EB diploma, or another foreign secondary school certificate issued by a school where courses were conducted in English.

## § 12

1. Rules for converting grades from the "old matura" to the scale of exam results expressed in percentages in the "new matura" system:

Grade from Matura Exam (6-point scale)	Score in Percent (New Matura System)	Grade from Matura Exam (4-point scale)	Score in Percent (New Matura System)
Excellent (celujący)	100	Very Good	100
Very Good (bardzo dobry)	85	Good (dobry)	70
Good (dobry)	70	Satisfactory (dostateczny)	30
Satisfactory (dostateczny)	50	—	—
Sufficient (dopuszczający/mierny)	30	—	—

2. Rules for converting International Baccalaureate (IB) exam results (standard level 2–7, higher level 0–7) into percentage scores according to the "new Matura" system.

### International Baccalaureate (IB)

#### Percentage Score Conversion in the “New Matura” System

IB Diploma Score	Standard Level (SL)	Higher Level (HL) (excluding Mathematics)	Higher Level (HL) Mathematics
7	100%	100%	100%
6	86%	86%	100%
5	72%	72%	100%
4	58%	58%	100%
3	44%	44%	75%
2	30%	30%	50%
1 – Passing Threshold	—	15%	25%
0 – Passing Threshold	—	0%	0%

3. Rules for converting European Baccalaureate (EB) exam results into percentage scores according to the “new Matura” system.

#### Mapping of European Baccalaureate (EB) Levels to the “New Matura” Exam System

Subject	Weekly Hours	Level of Instruction and Exam	EB Diploma Score Range1)	Score in Percent – Basic Level	Score in Percent – Extended Level
First Language (L1)	4	Basic	9.51–10.00	100%	100%
First Language (L1)	4+3	Extended	9.51–10.00	100%	100%
Foreign Language (L2)	3+3	Bilingual	9.01–9.50	90%	90%

<b>Subject</b>	<b>Weekly Hours</b>	<b>Level of Instruction and Exam</b>	<b>EB Diploma Score Range1)</b>	<b>Score in Percent – Basic Level</b>	<b>Score in Percent – Extended Level</b>
Foreign Language (L2)	3 (over 7 years)	Extended	8.51–9.00	80%	80%
Foreign Language (L3)	4 (over 5 years)	Extended	8.01–8.50	70%	70%
Foreign Language (L4)	4 (over 2 years)	Basic	7.51–8.00	60%	60%
Foreign Language (L5)	2 (over 2 years)	Elementary2)	7.01–7.50	50%	50%
Mathematics	5+3	Advanced	6.51–7.00	40%	40%
Other Subjects	4–5	Extended	6.00–6.50	30%	30%
Other Subjects	2–3	Basic	0.00–5.99	0%	0%

1. The European Baccalaureate examinations are graded on a scale from 1 to 100, and the result is then divided by 10 and recorded on the certificate on a scale from 1 to 10, with a minimum passing grade of 6.
2. The "elementary" level of the examination is treated as equivalent to the basic level.

### § 13

1. The entrance examination assessing artistic aptitude aims to evaluate the candidate's spatial imagination as well as their knowledge, talents, and skills in the following areas:
  1. graphical representation based on elementary drawing techniques, including the use of perspective and the ability to observe shapes and proportions;
  2. drawing composition of an architectural nature;
  3. architectural imagination.



2. Exam tasks are to be completed with hand-drawn, perspective sketches using pencil technique, focusing on shading, on white paper in the format of 50 cm x 70 cm.
3. The entrance exam for artistic abilities consists of two tasks (two drawing works) and is divided into two stages, corresponding to two exam days.
4. The topics of the drawing tasks are as follows:
  1. Stage I – a drawing from life based on presented elements of composition – basic geometric shapes or derivatives of these shapes;
  2. Stage II – a drawing from imagination – a composition of an architectural character.
5. Each exam task is assessed separately on a scale from 2.0 to 5.0.
6. The grades obtained for each exam task (drawing works) are converted into points according to the following table:

Grade	<b>5.0</b>	<b>4.5</b>	<b>4.0</b>	<b>3.5</b>	<b>3.0</b>	<b>2.0</b>
Points	100	82	64	46	28	0

7. The final result of the entrance exam in artistic abilities is the sum of the points obtained from both stages of the exam.
8. The condition for a candidate to participate in further recruitment proceedings is obtaining a positive grade – at least 3.0 (satisfactory) from each stage of the entrance exam in artistic abilities.
9. The final result of the artistic abilities exam and the results of the matriculation exam, from a maximum of two subjects, are converted into points, using the weights specified for the Architecture program in the Table: Subjects and Weights indicated in § 10, paragraph 9, and in accordance with the rules defined in § 10.
10. The sum of the points obtained in the recruitment process from the entrance exam in artistic abilities and the matriculation exam determines the ranking of candidates on the list.

#### **§ 14**

1. A candidate for studies who is a laureate or finalist of a central-level olympiad is admitted to first-cycle studies under the rules defined in the resolution of the Senate of the Rzeszów University of Technology regarding the detailed rules for admitting laureates and finalists of central-level olympiads, and in this resolution.
2. A candidate for studies who is a laureate of an international or national competition, including those organized by the University, is admitted to first-cycle studies under the rules defined in the resolution of the Senate of the Rzeszów University of Technology regarding the detailed rules for admitting laureates of international and national competitions, including those organized by the Rzeszów University of Technology, and in this resolution.

#### **§ 15**

1. A candidate for first-cycle studies holding a certificate or other document obtained abroad may apply for admission to first-cycle studies on the condition that the certificate or other document is recognized as a document entitling them to apply for admission to studies in the Republic of Poland.
2. Recognition of a certificate or other document issued abroad is carried out under the rules defined in Articles 93-93h of the Act of September 7, 1991, on the education system and may take place:
  1. by operation of law in cases referred to in paragraphs 3 and 4;
  2. as a result of administrative proceedings by the educational superintendent in the case referred to in paragraph 5.
3. Secondary education and entitlement to apply for admission to higher education studies are confirmed in the Republic of Poland (Article 93, paragraph 1 of the Act of September 7, 1991, on the education system):

1. Certificates and other documents issued by a school or educational institution operating within the education system of a member state of the European Union, a member state of the Organisation for Economic Co-operation and Development (OECD), a member state of the European Free Trade Association (EFTA) – parties to the agreement on the European Economic Area, entitling the holder to apply for admission to higher education in these countries;
2. IB (International Baccalaureate) diplomas issued by the International Baccalaureate Organization in Geneva;
3. EB (European Baccalaureate) diplomas issued by the European Schools in accordance with the Convention on the Statute of the European Schools, signed in Luxembourg on June 21, 1994 (Journal of Laws of 2005, No. 3, item 10);
4. Certificates and other documents issued abroad by schools or educational institutions recognized by the state in whose territory or education system they operate are recognized under the principles specified in international agreements (Article 93, paragraph 2 of the Act of September 7, 1991, on the education system);
5. Unless international agreements specify otherwise, certificates and other documents issued abroad by schools or educational institutions recognized by the state in whose territory or education system they operate may be recognized by administrative decision as a document confirming basic education, junior secondary education, vocational education, or secondary education, or entitlement to continue education, including the entitlement to apply for admission to higher education, with regard to the scope of entitlements in the country of issue of the certificate or other document (Article 93, paragraph 3 of the Act of September 7, 1991, on the education system);
6. If the certificate or other document referred to in paragraph 3, point 1, or paragraph 5 entitles the holder to apply for admission to specific higher education programs in the country of issue, this certificate or document confirms in the Republic of Poland the entitlement to apply for admission to the same or similar higher education programs based on the curriculum, or may be recognized as a document confirming in the Republic of Poland the entitlement to apply for admission to the same or similar higher education programs based on the curriculum (Article 93, paragraph 4 of the Act of September 7, 1991, on the education system).

## **§ 16**

1. Based on the data obtained electronically through the Internet Recruitment System and the results of the entrance exam, in the case of the Architecture program, the Interdepartmental Recruitment Committee prepares separate ranking lists for each program, level, profile, and form of study.
2. The Interdepartmental Recruitment Committee, in the resolution referred to in § 3, paragraph 3, defines the point criteria that serve as the basis for preparing the candidates' ranking lists.
3. Candidates who, due to the exhaustion of the planned number of available spots, were not placed on the main list of candidates qualified for admission, will form a reserve list.
4. A candidate qualified for admission to a specific study program is required to confirm their intention to enroll by submitting a complete set of documents, as mentioned in § 17, within the deadline specified in the recruitment schedule.
5. Failure to submit the required set of documents, as mentioned in § 17, is considered as resignation from taking up studies and results in a decision of non-admission to the program.
6. Candidates from the reserve list will be moved to the list of candidates qualified for admission after spots are freed up by candidates from the main list who do not confirm their intention to enroll by submitting the required documents within the deadline specified in the recruitment schedule.
7. The basis for removing a candidate from the list of those qualified for admission may also be the finding by the Interdepartmental Recruitment Committee (MKR) of discrepancies between the data provided during the online registration process and the data contained in the documents submitted by the candidate.

8. A candidate who has been simultaneously qualified for admission to two study programs (the main and parallel program) is required to specify the program they wish to enroll in. The selection of the program is made by submitting a complete set of documents, as referred to in § 17, within the deadline specified in the recruitment schedule. The provisions of paragraphs 5 and 7 apply accordingly.
9. A candidate qualified for admission to studies who confirms their intention to enroll and submits the required set of documents will be entered on the student list.

## § 17

1. A candidate qualified for admission to the first year of studies, as mentioned in § 16, paragraph 4, is required to submit the following documents within the deadline specified in the recruitment schedule:

1. Personal questionnaire (application form PODANIA SIR) – printed from the Internet Recruitment System for studies and signed by the candidate;
2. A candidate with the "new matura" (secondary school leaving exam):
  - A copy of the original or transcript of the matura certificate or a duplicate of the matura certificate,
  - A copy of the annex to the matura certificate issued by the relevant regional examination board – the original document should be presented for inspection to the Interdepartmental Recruitment Committee (MKR) for verification that the copy matches the original;
3. A candidate with the "old matura" (secondary school leaving exam):
  - A copy of the original or transcript of the matura certificate or a duplicate of the matura certificate issued by the secondary school, and for candidates who have the two-page version of the matura certificate, also a copy of the original secondary school graduation certificate,
  - A copy of the certificate of the matura exam results for individual subjects, as referred to in the education system regulations, issued by the regional examination board – the original document should be presented for inspection to the MKR for verification that the copy matches the original;
4. A candidate for studies conducted in Stalowa Wola must additionally submit a diploma confirming vocational qualifications in a profession taught at the technical level – the original document should be presented for inspection to the MKR for verification that the copy matches the original.
5. A candidate who holds a certificate or other document obtained abroad must submit:

- A copy of the legalized or apostilled original of the certificate or other document obtained abroad, along with a translation into Polish made by an authorized body. In the case of a certificate or other document that, according to applicable legal provisions, is subject to recognition by an administrative decision of the education superintendent as a document certifying eligibility to apply for higher education studies in the Republic of Poland, taking into account the scope of rights in the country of issue of the certificate or other document, the decision issued by the education superintendent, responsible for the candidate's place of residence, or if there is no residence in the territory of the Republic of Poland, the education superintendent responsible for the institution where the person intends to submit the certificate or other document obtained abroad. The original certificate or other document should be presented for inspection to the Interdepartmental Recruitment Committee (MKR) to verify that the copy matches the original.

**6.** A candidate holding an International Baccalaureate (IB) diploma issued by the International Baccalaureate Organization in Geneva must submit:

- A copy of the diploma along with a Polish translation made by an authorized body. The original diploma should be presented for inspection to the MKR to verify that the copy matches the original.

**7.** A candidate holding a European Baccalaureate (EB) diploma issued by a European School in accordance with the Convention on the Statute of the European Schools, signed in Luxembourg on June 21, 1994 (Journal of Laws of 2005, No. 3, item 10), must submit:

- A copy of the diploma along with a Polish translation made by an authorized body. The original diploma should be presented for inspection to the MKR to verify that the copy matches the original.

**2.** A candidate qualified for admission to studies conducted in English who is a Polish citizen and has not achieved a score in the English language matura exam or secondary school graduation exam in the extended level between 80% and 100% is required to submit a copy of the document certifying their proficiency in English, which meets the requirements set by the rector's decree.

3. Failure to submit the required documents, as referred to in paragraphs 1 and 2, within the deadline specified in the recruitment schedule by a candidate qualified for admission to studies, as referred to in § 16 section 4, will result in a decision of non-admission to studies.
4. Candidates admitted to study in the following fields: Biotechnology, Chemical Engineering and Technology, Chemical and Process Engineering, Pharmaceutical Engineering, Medical Engineering, Chemical Technology will be referred for a medical examination by an occupational medicine doctor after being enrolled as students.
5. Candidates referred to in section 4 are required to submit a medical certificate confirming no contraindications to undertaking studies to the dean's office of the relevant faculty within 14 days from the start of the semester, in accordance with the detailed organization of the academic year.

**Chapter 3**  
**Second-cycle studies**  
**§ 18**

1. A person who holds a diploma of completion of undergraduate studies and meets the recruitment conditions established by the university may be admitted to second-cycle studies.
2. In the case of applying for admission to second-cycle studies culminating in the award of a Master of Science in Engineering degree, the candidate must hold a Bachelor of Science in Engineering, Master of Science in Engineering, or an equivalent title.
3. Candidates for second-cycle studies conducted in English who are Polish citizens should provide a document confirming knowledge of the English language at a minimum level of B2 or achieve a grade of at least 4.0 in English during their first-cycle studies.
4. The grade in English obtained during first-cycle studies is determined based on grades from all semesters in which English was taught, including the final exam grade, if one was conducted. The grade is calculated as the arithmetic average based on the grades specified in the diploma supplement.
5. The requirements specified in paragraph 4 do not apply to candidates who hold a foreign diploma of completion of first-cycle studies conducted in English or a document confirming that the first-cycle studies were conducted in English.

**§ 19**

The recruitment procedure for second-cycle studies is carried out with the specification of the direction, level, profile, and form of studies listed in the table:

Field of Study	Level, Profile, and Form of Studies
<b>Architecture</b>	Second-cycle studies (Master's) Academic Full-time
<b>Automation and Robotics</b>	Second-cycle studies (Master's) Professional Full-time
<b>Internal Security</b>	Second-cycle studies (Master's) Professional Full-time Part-time
<b>Biotechnology</b>	Second-cycle studies (Master's) Academic Full-time
<b>Civil Engineering</b>	Second-cycle studies (Master's) Academic Full-time Part-time
<b>Clean Energy</b>	Second-cycle studies (Master's) Academic Full-time
<b>Electronics and Telecommunications</b>	Second-cycle studies (Master's) Academic Full-time
<b>Electrical Engineering</b>	Second-cycle studies (Master's) Academic Full-time Part-time
<b>Energy</b>	Second-cycle studies (Master's) Academic Full-time
<b>Finance and Accounting</b>	Second-cycle studies (Master's) Professional Full-time Part-time
<b>Geodesy and Spatial Planning</b>	Second-cycle studies (Master's) Professional Full-time Part-time
<b>Computer Science</b>	Second-cycle studies (Master's) Academic Full-time Part-time
<b>Pharmaceutical Engineering</b>	Second-cycle studies (Master's) Academic Full-time
<b>Data Engineering and Analysis</b>	Second-cycle studies (Master's) Professional Full-time



Field of Study	Level, Profile, and Form of Studies
<b>Materials Engineering</b>	Second-cycle studies (Master's) Academic Full-time
<b>Environmental Engineering</b>	Second-cycle studies (Master's) Academic Full-time Part-time
<b>Transport Engineering</b>	Second-cycle studies (Master's) Academic Full-time
<b>Medical Engineering</b>	Second-cycle studies (Master's) Academic Full-time
<b>Logistics</b>	Second-cycle studies (Master's) Academic Full-time Part-time
<b>Aerospace Engineering</b>	Second-cycle studies (Master's) Academic Full-time
<b>Mathematics</b>	Second-cycle studies (Master's) Academic Full-time
<b>Mechanics and Machine Design</b>	Second-cycle studies (Master's) Academic Full-time Part-time
<b>Mechanics and Machine Design -</b> studies conducted in Stalowa Wola	Second-cycle studies (Master's) Professional Full-time Part-time
<b>Mechatronics</b>	Second-cycle studies (Master's) Academic Full-time
<b>Modern Management</b>	Second-cycle studies (Master's) Academic Full-time
<b>Chemical Technology</b>	Second-cycle studies (Master's) Academic Full-time
<b>Hydrogen Technologies</b>	Second-cycle studies (Master's) Academic Full-time
<b>Management</b>	Second-cycle studies (Master's) Academic Full-time Part-time
<b>Production Management and Engineering</b>	Second-cycle studies (Master's)

Field of Study

Level, Profile, and Form of Studies

Academic

Full-time

Part-time

## § 20

1. Admission to the second-cycle study programs listed in § 19 is based on the results of the competitive recruitment procedure.
2. The following criteria will be considered in the competitive recruitment procedure:
  1. the grade on the diploma of higher education (D);
  2. the weighted average grade from the studies (S);
  3. a positive assessment from the entrance exam (E), which checks the candidate's competencies required to pursue second-cycle studies in a given field of study.
3. Failure to submit the required set of documents, as specified in § 25 sections 1–3, within the deadline outlined in the recruitment schedule, will result in the candidate being excluded from the recruitment procedure.

## § 21

1. The basis for determining the position on the ranking list is the recruitment index R, calculated according to the formula:  
 **$R = D + S + 2E$**   
where the meaning of each symbol is as follows:  
**D** – grade on the diploma of completed higher education studies;  
**S** – weighted average grade from studies;  
**E** – positive grade from the entrance exam. In the case of recruitment for the Architecture program, a positive grade from the portfolio is required.
2. The grade on the diploma of completed higher education studies (D), the weighted average grade from studies (S), and the grade from the entrance exam (E) are converted into points based on the appropriate weight established according to the grading scale used at the candidate's completed higher education institution, according to the following breakdown:
  - if the highest grade in the grading scale is 5 – weight 1.0;
  - if the highest grade in the grading scale is 5.5 – weight 5/5.5;
  - if the highest grade in the grading scale is 6 – weight 5/6.

## § 22

1. The rules for organizing and conducting the entrance exam are determined by the regulations approved by the appropriate dean.
2. The entrance exam is conducted by a commission appointed by the rector.

3. The scope of the entrance exam for a given study program is determined by the dean and is made available to candidates at least three months before the provisional start date of the second-cycle studies recruitment.
4. The scope of the entrance exam includes a set of topics that check the knowledge, skills, and competencies required to undertake second-cycle studies in the given field of study.
5. The dates for conducting the entrance exam are determined by the dean and announced to candidates at least one month before the exam date.
6. A candidate who does not take the entrance exam or receives a negative grade will be assigned a grade of  $E = 0$  in the recruitment procedure for that exam.
7. In the case of a negative grade from the entrance exam, the candidate may take a resit exam, provided that the dates established in accordance with section 5 are still available.
8. Based on the result of the entrance exam taken in the given academic year, the candidate may apply for admission to second-cycle studies in the same academic year.
9. As the grade from the entrance exam, the grade obtained by the candidate from the exam verifying the learning outcomes achieved during first-cycle studies may be recognized, provided that the candidate applies for admission to second-cycle studies in the same field and submits the certificate referred to in § 25 section 2.

### § 23

1. In the recruitment procedure for the Architecture program, the following will be considered:
  1. the grade on the diploma of completed higher education studies;
  2. the weighted average grade from studies;
  3. the quality of the works included in the portfolio submitted by the candidate.
2. The portfolio submitted by the candidate contains reduced reproductions of:
  1. the complete drawing part of the engineering thesis;
  2. the complete drawing part of two selected course projects carried out during first-cycle studies. Co-authored projects with at least 50% contribution from the candidate are allowed.
3. The portfolio must be submitted in the form of a bound brochure in A3 format. The portfolio cannot contain fold-out panels.
4. Candidates must attach to the portfolio a self-signed declaration in which they confirm that:
  1. the included pages of the portfolio are a faithful copy of the engineering thesis submitted for the diploma exam;
  2. the attached copies of the two course projects were completed at the higher education institution attended by the candidate

3. both the submitted diploma thesis and the course projects have not been modified in any way after receiving the grade and obtaining the professional title, nor have they been extended or developed at a later date.
5. The declaration referred to above should be permanently attached to the portfolio.

#### **§ 24**

1. The assessment of the works included in the portfolio is carried out by the Examination Commission appointed by the rector, according to the following criteria:
  1. Completeness of the portfolio. Non-compliance with the required scope of the portfolio excludes the candidate from further recruitment proceedings.
  2. Quality of architectural solutions. The assessment focuses, in particular, on spatial-urban planning layout, functionality, formal attractiveness, construction and technology, compliance with applicable regulations, and other qualities.
  3. Quality of the development. The portfolio is assessed in terms of the clarity of the presentation, completeness of the development, and aesthetic quality of the presentation.
2. Each member of the portfolio assessment commission assigns a grade on a scale from 2.0 to 5.0, according to the grading scale used at Rzeszów University of Technology. The final grade is the arithmetic average of the grades given by all members of the assessment commission and is a decimal number, determined to three decimal places.
3. A candidate must receive a positive grade for the portfolio (minimum 3.0) to proceed with the recruitment process.

#### **§ 25**

1. A candidate for full-time and part-time second-cycle studies is required to submit the following documents within the time specified in the recruitment schedule:
  1. Personal questionnaire (APPLICATION FORM SIR) – printed from the Internet Recruitment System and signed by the candidate;
  2. A copy of the diploma or the transcript of the first-cycle studies (bachelor's or engineering degree), second-cycle studies, or uniform master's studies – the original document must be presented for review by the Recruitment Committee (MKR) for verification of the copy's compliance with the original; the original does not need to be presented if the diploma has been digitized;
  3. A copy of the document confirming the grading scale used at the completed university – the original document must be presented for review by the Recruitment Committee (MKR) for verification of the copy's compliance with the original;
  4. A copy of the document confirming the candidate's average grade from the studies – the original document must be presented for review by the Recruitment Committee (MKR) for verification of the copy's compliance with the original;

5. A candidate who has a diploma or another document confirming the completion of higher education obtained abroad must submit a copy of the legalized or apostilled original diploma or other higher education completion document obtained abroad, along with a translation into Polish prepared by an authorized body, and in the case of a diploma that, under applicable legal regulations, is subject to recognition through nostrification, also a certificate issued by the unit performing the nostrification confirming the equivalence of the foreign diploma with the Polish higher education diploma – the original diploma must be presented for review by the Recruitment Committee (MKR) for verification of the copy's compliance with the original.
2. A candidate for full-time and part-time second-cycle studies must submit, within the time specified in the recruitment schedule, a certificate confirming a positive grade from the entrance exam (certificate of completion of studies) or a copy of the document confirming the result obtained from the verification of the learning outcomes achieved during the studies – the original document must be presented for review by the Recruitment Committee (MKR) for verification of the copy's compliance with the original. In the absence of such a document, the grade E = 0 will be assumed.
3. A candidate qualified for admission to studies conducted in English, who is a Polish citizen and has not achieved at least a 4.0 grade in English during their first-cycle studies, is required to submit a copy of a document proving their proficiency in English, meeting the requirements set by the rector's decree.
4. Candidates admitted to the following programs: biotechnology, pharmaceutical engineering, chemical technology, hydrogen technologies will be referred for a medical examination by an occupational medicine doctor after being registered as students.
5. Candidates referred to in section 4 are required to submit to the dean's office of the relevant faculty a medical certificate confirming the absence of contraindications to pursuing studies, within 14 days from the start of the semester, according to the detailed organization of the academic year.

## § 26

1. A candidate for second-cycle studies who holds a diploma confirming the completion of higher education abroad may apply for admission to second-cycle studies, provided that the diploma is recognized as qualifying for admission to second-cycle studies in the Republic of Poland.
2. The recognition of a diploma confirming the completion of higher education abroad, in order to apply for admission to second-cycle studies, is carried out in accordance with the provisions of Articles 326 and 327 of the Act of 20 July 2018 on Higher Education and Science.

## **Chapter 4**

### **Foreigners**

#### **§ 27**

1. The university conducts recruitment for candidates who are foreigners for first- and second-cycle studies through the SIR (Internet Recruitment System) on the website [www.prz.edu.pl](http://www.prz.edu.pl). The provisions of §§ 7 and 8 apply accordingly.
2. A candidate who is a foreigner may apply for admission to a specific program, level, profile, and form of study listed in § 9 section 4 for first-cycle studies and in § 19 for second-cycle studies.
3. To issue an administrative decision on admission to studies, the foreign candidate is required to submit a complete set of required documents mentioned in § 17 section 1 for first-cycle studies and in § 25 section 1 for second-cycle studies, within the deadline specified in the recruitment schedule.
4. In the case of failure to submit the complete set of required documents for reasons beyond the candidate's control, within the deadline specified in the recruitment schedule, the foreign candidate may be conditionally admitted to studies. The list of missing documents and the deadline for their submission will be specified in the decision on conditional admission to studies.
5. If the required documents are not submitted by the deadline specified in the decision on conditional admission to studies, the person conditionally admitted to studies loses the right to undertake the studies.

#### **§ 28**

1. The basis for admission to first-cycle studies for a candidate who is a foreigner is the result of:
  1. the maturity exam;
  2. the matriculation exam;
  3. the maturity exam or the matriculation exam and one or more exams confirming qualifications in the profession;
  4. the maturity exam or the matriculation exam and one or more vocational exams.
2. A candidate for first-cycle studies who is a foreigner and possesses a certificate or another document obtained abroad may apply for admission to first-cycle studies on the condition that the certificate or other document is recognized as a document that qualifies the candidate to apply for studies in the Republic of Poland.
3. The recognition of a certificate or another document issued abroad is carried out according to the principles specified in § 15 sections 2–6.

4. In the case of candidates for first-cycle studies who are foreigners and possess a certificate or another document obtained abroad, recognized as a document qualifying them to apply for studies in the Republic of Poland, the rector will determine individually in each case the rules for converting the results obtained by the candidate in subjects considered in the recruitment process, as listed for the given program of study in § 10 section 9 in the Table: Subjects and Weights. The provisions of § 10 section 3 apply accordingly.
5. If a subject considered in the recruitment process for a specific program of study is missing from the maturity certificate or another document obtained abroad and recognized as a document qualifying the candidate to apply for studies in the Republic of Poland, the candidate will receive "0" points for that subject in the recruitment process.
6. For each program of study, a separate ranking list of candidates qualified for admission is created, containing, in particular, the names of the candidates and the number of points they obtained.
7. The rector admits candidates who are foreigners within the established number of places, as referred to in § 2 section 1.

## **§ 29**

1. A foreigner who holds a diploma confirming the completion of studies may be admitted to second-cycle studies.
2. A candidate for second-cycle studies who is a foreigner and holds a diploma confirming the completion of higher education abroad may apply for admission to second-cycle studies, provided that the diploma obtained abroad is recognized as entitling the candidate to apply for admission to second-cycle studies in the Republic of Poland.
3. The recognition of a diploma confirming the completion of higher education abroad is carried out in accordance with the provisions of Articles 326 and 327 of the Act of July 20, 2018, on Higher Education and Science.
4. In the case of candidates for second-cycle studies who are foreigners and hold a diploma obtained abroad that is recognized as a document entitling them to apply for admission to studies in the Republic of Poland, the rector will individually determine the principles for converting the results considered in the admission process, as referred to in § 20(2). The provisions of § 21 apply accordingly.
5. For each study program, a separate ranking list of candidates qualified for admission is created, which includes, in particular, the candidates' names and the points obtained.
6. The rector admits foreign candidates within the established number of places referred to in § 2(1).

### **§ 30**

1. The rector, by way of an order, may specify additional formal criteria, in particular concerning the requirement for knowledge of the language in which the studies will be conducted, which the candidate for studies who is a foreigner must fulfill.
2. The rector, by way of an order, may specify a list of additional documents, in particular those confirming good health and the right to insurance, which the candidate for studies who is a foreigner must submit.
3. The orders referred to in paragraphs 1 and 2 must be issued by the rector by the end of May 2025.

## **Chapter 5**

### **Admission to studies based on the confirmation of learning outcomes**

### **§ 31**

1. A person who has received a positive decision regarding the confirmation of learning outcomes may apply for admission to studies for a specific field, level, profile, and form of study based on the confirmation of learning outcomes.
2. The person referred to in paragraph 1 may apply for admission to studies for the academic year in which the studies will be conducted in accordance with the study program that served as the basis for confirming the learning outcomes.
3. The number of students in a given field, level, and profile who were admitted to studies based on the best results obtained through the confirmation of learning outcomes cannot exceed 20% of the total number of students in that field, level, and profile.
4. Recruitment for studies based on the confirmation of learning outcomes is carried out within the deadline specified in § 2.
5. The person referred to in paragraph 1 is required to register online in the SIR system, specifying the field of study where the confirmation of learning outcomes was carried out and entering the obtained result. They must also submit a complete set of documents specified in § 17 for applicants to first-cycle studies or § 25 for applicants to second-cycle studies, within the deadline set in the recruitment schedule. Additionally, they are required to attach the decision of the faculty committee for the confirmation of learning outcomes.

### **§ 32**

1. Recruitment for studies based on the confirmation of learning outcomes is conducted by the MKR.
2. Admission to studies is based on the results of the competitive recruitment procedure.
3. The MKR creates a ranking list ordered by the results obtained by candidates from the confirmation of learning outcomes, ranked from the highest to the lowest.



4. The result obtained in the confirmation of learning outcomes process determines the order on the ranking list.
5. The MKR adopts a resolution to determine the required minimum result of the confirmation of learning outcomes, which qualifies candidates for admission to a specific field of study, level, profile, and form of study.