

**ORDER No. 46/2024**  
**RECTOR OF THE RZESZÓW UNIVERSITY OF TECHNOLOGY**  
**dated 27 May 2024**

**On determining the rules and deadline for payment of the fee for the conduct of recruitment for studies starting from the winter semester in the academic year 2024/2025, as well as the conditions and procedure for refunding the fee paid**

Pursuant to Article 79(2)(1) of the Act of July 20, 2018. Law on Higher Education and Science (Journal of Laws of 2023, item 742, as amended) and § 38 of the Decree of the Minister of Science and Higher Education of September 27, 2018 on studies (i.e., Journal of Laws of 2023, item 2787), it is ordered as follows:

**§ 1**

1. The amount of the fee for conducting recruitment for higher education at Rzeszow University of Technology, hereinafter referred to as the "recruitment fee", is:
  - 1) For first degree studies in the **course of Architecture - PLN 150;**
  - 2) For first- and second-degree studies **for other courses - PLN 85.**
2. An applicant for admission to a degree program, hereinafter referred to as a "candidate", is obliged to pay the enrolment fee by the deadline set in the table below, respectively:

until <b>June 19, 2024.</b>	candidate for the first degree program in the field of architecture
until <b>July 11, 2024.</b>	Candidate for full-time first-degree studies for other fields of study
until <b>September 12, 2024.</b>	candidate for full-time first-degree supplementary recruitment and part-time first-degree studies
until <b>September 12, 2024.</b>	Candidate for full-time and part-time second degree studies

## § 2

1. A candidate for a first degree program who, in a single registration in the Internet Recruitment System, hereinafter referred to as the "SIR", selects two courses of study, primary and parallel, in the same form of full-time or part-time study, shall pay a one-time enrolment fee in the amount specified in § 1, section 1, respectively.
2. A candidate who was not admitted to a selected full-time first degree program in the primary recruitment, reapplying for admission to a full-time first degree program in the supplementary recruitment or to a part-time first degree program, shall pay again the fee for the admission procedure in the amount specified in § 1, section 1, respectively, subject to section 1 above.

## § 3

1. The candidate shall pay the enrolment fee referred to in § 1, section 1, to the individual bank account number generated by the SIR during the registration process, by the deadline specified in § 1, section 2, respectively.
2. The enrolment fee will be recorded in the SIR on the candidate's personal account.
3. A candidate who fails to pay the enrolment fee in the amount and by the deadline specified in § 1 will not be considered for enrolment in the selected field or fields of study.

## § 4

1. The enrolment fee is refundable in the event of:
  - 1) the candidate's resignation from applying for admission to a higher education program submitted before the deadline for completion of registration in the SIR, as specified respectively in § 1 section 2;
  - 2) cancellation of the registration as a result of payment of the fee after the deadlines set forth in § 1 section 2;
  - 3) the candidate's motivated absence from the entrance exam on artistic aptitude for the course in architecture;
  - 4) failure to launch the course of study due to insufficient applicants;
  - 5) overpayment (payment of fees for parallel course).

2. Refund of the enrolment fee shall be made upon written request of the candidate, to the bank account indicated by the candidate. A sample application form is available at the SIR.
3. The application for the refund of the enrolment fee, together with proof of payment, the candidate is required to submit to the Interdepartmental Recruitment Committee by October 31, 2024.
4. The candidate shall bear all costs associated with the payment of the enrolment fee, including handling costs, bank fees, commissions, as well as costs associated with the return of funds overpaid in the enrolment procedure for reasons not attributable to the University.

## **§ 5**

The Ordinance applies mutatis mutandis to foreigners admitted to study on the basis of the Rector's administrative decision, whereby an application for a refund of the enrolment fee, together with proof of payment, is to be submitted by the candidate to the Rector through the Committee for the Recruitment of Foreigners.

## **§ 6**

The Ordinance shall come into effect as of the date of signature.

On the authority of the Rector of the PRz: Pro-Rector for the Development and  
Business Cooperation - prof. dr hab. inż. Jarosław Sęp

Receive:

all organizational units of the University.