

## **Regulations on Electronic Payments of Admission Fees in the Admission Process at the Rzeszów University of Technology**

### § 1

These Regulations set out the rules governing electronic payments made by Applicants in respect of admission fees charged within the admission process for degree programmes offered by the Rzeszów University of Technology via the portal <https://rekrutacja.prz.edu.pl/>.

### § 2

1. **University** – Rzeszów University of Technology, al. Powstańców Warszawy 12, 35-029 Rzeszów, NIP: 813-02-66-999, REGON: 000001749.
2. **Applicant** – a person who has registered as an applicant for studies via the portal <https://rekrutacja.prz.edu.pl/>.
3. **Payment Channel** – online payment services provided by PayPro Spółka Akcyjna, with its registered office in Poznań at ul. Pastelowa 8, 60-198 Poznań, entered in the Register of Entrepreneurs of the National Court Register maintained by the District Court Poznań Nowe Miasto and Wilda in Poznań, 8th Commercial Division of the National Court Register, under KRS No. 0000347935, NIP: 7792369887, REGON: 301345068, operating under the trade name **przelewy24.pl**.

### § 3

To make an electronic payment, access to the Internet and an installed web browser are required (for security reasons, updating the browser to the latest version is recommended).

### § 4

Within the admission process, the University accepts the forms of electronic payment available through the Payment Channel, in particular BLIK and automatic bank transfers.

### § 5

1. Complaints concerning electronic payments should be submitted in writing to the University's registered office address or electronically to: [rekrutacja@prz.edu.pl](mailto:rekrutacja@prz.edu.pl).
2. A complaint must be submitted within 14 days of the occurrence of the event giving rise to the complaint.
3. Within 14 days of receiving the complaint from the Applicant, the University shall consider the complaint and provide a response as to whether the complaint has been accepted or rejected.

## § 6

1. The controller of the personal data of persons using the electronic payment service is Rzeszów University of Technology named after Ignacy Łukasiewicz, with its registered office at al. Powstańców Warszawy 12, 35-029 Rzeszów.
2. Personal data shall be processed for the purpose of handling electronic payments made by the Applicant in respect of the admission fee.
3. In connection with the provision of payment services available through the admissions portal <https://rekrutacja.prz.edu.pl/>, the University discloses the Applicant's personal data (e-mail address only) to PayPro S.A., the provider of the Payment Channel.
4. The University processes personal data in compliance with the applicable legal provisions, including Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation – GDPR).
5. Further information on how we process the Applicant's personal data is available in our Privacy Policy and the Information Clause for Applicants at <https://rodo.prz.edu.pl/klauzula/kandydaci>.

## § 7

The rules and deadlines for payment of the admission fee, as well as the conditions and procedure for reimbursement of the fee paid, are specified in the relevant Order of the Rector of the Rzeszów University of Technology, issued for each semester of a given academic year. The Order is available on the admissions portal <https://rekrutacja.prz.edu.pl/> under the tab "Admissions > Admission Fee".